

Section 4 – Club management

4.3.3 – Volunteer recruitment checklist

The following checklist can be used as a guide when recruiting new volunteers to the club or an existing volunteer to a new role. The information you need to check may vary according to the role.

Does the volunteer hold relevant and current qualifications for the role (if necessary)?Yes No

Do they have the skills necessary to undertake the role?Yes No

Do they have experience of working with the age group/level of player?Yes No

Where was the previous experience gained?
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Does the volunteer agree to undertake any required training courses?Yes No

Do they hold adequate insurance cover (if necessary)?Yes No

Do they understand and accept club policies and guidelines?Yes No

Has the volunteer been CRB checked..... Yes No

Has the club seen a copy of the CRB Certificate..... Yes No

Has the volunteer signed a self-declaration form..... Yes No